

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's
INSTITUTE OF
HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR
Lal Taki Road, Ahmednagar – 414001. Ph. / Fax (0241) 2326778
Approved by AICTE, Govt. of Maharashtra, DTE & Affiliated to Uni. of Pune

Criterion 6 – Governance, Leadership and Management		
Key Indicator – 6.3. Faculty Empowerment Strategies		
6.3.1 The institution has effective welfare measures for teaching and non-teaching staff		
Sr. No.	List of Documents	Page No.
1.	Leave applications of staff (Sample copies)	1
2.	Page from Financial Audited Statement highlighting institute's contribution to PF	4
3.	Letters showing payment of Social Welfare Fund and Staff EPF for the month of Feb. 2023	5
4.	List of faculty provided financial assistance and attendance certificates of the faculty	9



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INSTITUTE OF
HOTEL MANAGMENT AND CATERING TECHNOLOGY

Lal Taki Road, Ahmednagar- 414 001. Ph./Fax (0241) 2326778.

Inst. Approved by AICTE Govt. of Maharashtra. DTE & Affiliated to Uni. of Pune

APPLICATION FOR LEAVE

Mr./Ms./Mrs. R. R. Shendage
Designation :- Asst. Professor
Date :- 06/03/2024

To,
Principal
AJMVPS institute of
Hotel Management & Catering Technology,
Ahmednagar.

Sub :- Application for Casual/Duty/..... Leave

Respected Sir,

I would like to avail / Have-avail Casual / Duty/..... leave/s as dectailed below,

1. Casual/Duty/ leave form on 07/03/24 to
2. Total No. of Casual/Duty/ leave one days
3. Reason for Casual/Duty/ leave personal
4. Adjustment of Lectures/Practicals :

Date	Time	Class	Theory/Practical	Name of Faculty	Sign.
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		

I kindly request you to sanction the leave as mentioned above.

Thanking you.

Encl. :-
1. Duty Allotment Leter
2. Attendance Letter
3. Medical Certificate

Yours Faithfully
.....
(Sign.)

FOR OFFICE RECORD

The application of Mr./Ms./Mrs. R. R. Shendage has been relived on
date 06/03/24 the Casual/Duty/ leave of one day/s between to
on 07/03/24 has been sanctioned/ not sanctioned

OFFICE REMARKWS :-

1. No. of Casual Leaves allowed 15
2. No. of Casual Leaves availed till date 01
3. No. of Casual Leaves sanctioned in this letter 01
4. No. of Casual Leaves remaining after this sanction 5 1/2



Signature of Principal
Page No. 01



Ahmednagar Jilha Maratha Vidya Prasarak Samaj's

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APPLICATION FOR LEAVE

Mr./Ms./Mrs. Gokul Sonawane

Designation :- Asst. Professor

Date :- 27/3/24

To,
Principal
AJMVPS institute of
Hotel Management & Catering Technology,
Ahmednagar.

Sub :- Application for Casual/Duty/..... Leave

Respected Sir,

I would like to avail / I have avail Casual / Duty/..... leave/s as dectailed below,

1. Casual/Duty/ leave form to 28/03/24.
2. Total No. of Casual/Duty/..... leave one days
3. Reason for Casual/Duty/ leave Study visit to Four Seasons Winery
4. Adjustment of Lectures/Practicals : Kurkumbh.

Date	Time	Class	Theory/Practical	Name of Faculty	Sign.
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		

I kindly request you to sanction the leave as mentioned above.

Thanking you.

Encl. :-
1. Duty Allotment-Leter
2. Attendance Letter
3. Medical Certificate


Yours Faithfully.

(Sign.)

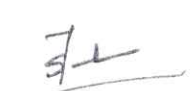
FOR OFFICE RECORD

The application of Mr./Ms./Mrs. G-T. Sonawane has been relived on
date 27/03/24 the Casual/Duty/ leave of one day/s between 28/03/24
..... has been sanctioned/ not sanctioned

OFFICE REMARKWS :-

1. No. of Casual Leaves allowed
2. No. of Casual Leaves availed till date
3. No. of Casual Leaves sanctioned in this letter
4. No. of Casual Leaves remaining after this sanction




Signature of Principal



Ahmednagar Jilha Maratha Vidya Prasarak Samaj's

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APPLICATION FOR LEAVE

Mr./Ms./Mrs. Sagar Prakash Malewade

Designation :- Asst. prof.

Date :- 11/1/24

To,
Principal
AJMVPS institute of
Hotel Management & Catering Technology,
Ahmednagar.

Sub :- Application for Casual/Duty/ Casual Leave

Respected Sir,

I would like to avail / I have avail Casual / Duty/ Casual leave/s as detailed below,

1. Casual/Duty/ leave form 8/1/24 to 8/1/24
2. Total No. of Casual/Duty/ leave one days
3. Reason for Casual/Duty/ leave Family function
4. Adjustment of Lectures/Practicals :

Date	Time	Class	Theory/Practical	Name of Faculty	Sign.
8/1/24	9.30 am	F.Y.B.Sc.H	Theory/Practical	Prof. Rashmi Khatavkar	<u>[Signature]</u>
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		

I kindly request you to sanction the leave as mentioned above.

Thanking you.

[Signature]
Yours Faithfully

Encl. :-
1. Duty Allotment Letter
2. Attendance Letter
3. Medical Certificate

(Sign.)

FOR OFFICE RECORD

The application of Mr./Ms./Mrs. prof. S.P. Malewade has been relived on
date 11/1/24 the Casual/Duty/ leave of 01 day/s between 8-1-24 to
11-1-24 has been sanctioned/ not sanctioned

OFFICE REMARKS :-

1. No. of Casual Leaves allowed 10
2. No. of Casual Leaves availed till date 46
3. No. of Casual Leaves sanctioned in this letter 01
4. No. of Casual Leaves remaining after this sanction 31



[Signature]
Signature of Principal

INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY : AHMEDNAGAR.
MANAGED BY - A.J.M.V.P. SAMAJ, AHMEDNAGAR

M/S. S.V. GURJAR & CO.
CHARTERED ACCOUNTANTS
17, MOHANBAUG, DELHI GATE,
AHMEDNAGAR-414001
PHONE-0241,2324525,2343678

BHMCT ACCOUNT
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2024.

<u>RECEIPTS</u>		<u>PAYMENTS</u>	
	RS.		RS.
TO OPENING BALANCES			
CASH ON HAND	325.00	BY SALARY TO STAFF	
WITH THE ADCC BK. LTD. A'NAGAR - 3653	23,662.50	TEACHING	6,64,320.00
WITH THE ADCC BK. LTD. A'NAGAR - 4758	2,28,753.00	NON - TEACHING	3,28,518.00
WITH THE ADCC BANK LTD. - 9483	31,068.00		9,92,838.00
WITH SBI A/C 16392	2,24,613.82	ADD : COLLEGE CONTRIBUTION TO PF	11,550.00
	5,08,422.32	PROV. FUND REGIONAL INSURANCE	150.00
		CONTRIBUTION TO STAFF PENSION	26,250.00
TO PRIZE FUND WITHDRAWAL	11,443.00	DEPOSIT LINKED INSURANCE	1,575.00
			10,32,363.00
TO OTHER SOURCES		BY EXPENDITURE FOR ACADEMIC SUPPORT	
BANK INTEREST	17,104.00	a) EXPENSES ON STUDENTS	
INTEREST ON F.D	1,17,709.00	BANK COMMISSION	649.00
		AUDIT FEES - A.Y 31/3/2023.	20,060.00
TO UNIV. EXAM. FEES	35,940.00	UNIVERSITY AFFILIATION FEES	78,000.00
			98,709.00
TO FDs MATURED	21,00,000.00	BY EXPENSES FOR PHYSICAL SUPPORT	
		PROV. FUND ADMIN. CHARGES	2,688.00
TO OTHER DEDUCTIONS		BY UNIVERSITY EXAM FEES	35,820.00
HOUSING LOAN	8,18,245.00	BY FDs RENEWED	21,00,000.00
INCOME TAX	15,000.00	BY PRIZE FUND RENEWAL	12,575.00
PROF. TAX	4,800.00	BY OTHER DEDUCTIONS - P.C.	9,19,066.00
EMPLOYEES EPF	37,800.00	BY ENDOWMENT & SCHOLARSHIPS - P.C.	6,30,276.75
STAFF WELFARE	43,221.00		
	9,19,066.00		
TOTAL C/F RS.	37,09,684.32	TOTAL C/F RS.	48,31,497.75



I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, Anand Nagar-414 001



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(NAAC Accredited with 'B' Grade)

Lal Taki Road, Ahmednagar - 414 001. Ph. / Fax (0241) 2326778

Approved by Govt. of Maharashtra, DHE & Affiliated to S. P. Pune University

INST. CODE NO. C001863

Ref. No. :

IHMCT/Sanstha/ 119 /2023-24

Date : / / 20

06 /11/2023

The Secretary
A, Nagar Jilha Maratha
Vidya Prasark Samaj's
Ahmednagar

Sub: Payment of Staff EPF Oct. 2023

Sir,

Kindly find enclosed here with a Cheque No 0 50823 dt. 06 /11 /2023 for Rs.22868- (Rs. Twenty Two Thousand Eight Hundred Sixty Eight only) drawn on ADCC Bank Branch, H.C.S.M. Ahmednagar towards the payment of Staff EPF.

S.No	Name of the Employee	Employees Share 12%	Contribution Empl.Share 3.67%	Admins. Charges 0.85%	Employees Pension 8.33%	Deposit Link 0.50%	Reginal Insu.	Total
1	Sadre Yogita S.	1800	550	128	1250			3728
2	Shendage B.R.	1800	550	128	1250			3728
3	Gawali R. J.	1800	550	128	1250			3728
4	Shelke A R	1800	550	128	1250			3728
5	Kale S.S.	1800	550	128	1250			3728
6	Surve V.A.	1800	550	128	1250			3728
	Total Rs	10800	3300	768	7500	450	50	22868

Kindly do the needful

Thanking you.

Yours Faithfully



Principal
Institute of

Hotel Management & Catering Technology
LAL TAKI ROAD, AHMEDNAGAR-414001

Payment of Staff EPF Contribution.

अहमदनगर जिल्हा मराठा विद्या प्रसारक समाज अहमदनगर

स्थापना - १९९६ सोसा. रजि. नं. S २८९४ (१९५३.५४)

रजि. नं. B.P.T.A. No. E. १४ - A

80G granted by Commissioner of Income Tax

80 G Regn. No. AAATA4714BF20211 Valid Upto A.Y. 2026-27

No. 236

• जमा पावती •

तारीख : ९ / ११ / २०२३

श्री.रा.रा. प्राचार्य हॉटेल मॅनेजर फेडरेशन देवनाळी

अहमदनगर

यांजकडून

तपशील उमेचाकी मॉडेल निधी कोटेशन वॉरंटी मोह बाजार पोस्ट २०२३

रकम अक्षरी रुपये बाकीम हजारा ४८३१ कोटि सार उप्प मिळाले.

रुपये ४८३६८२००

खाते



Signature of the Principal Income Tax Officer, Ahmednagar.

वरील तपशीलाप्रमाणे रकम मिळाली आभारी आहोत अहमदनगर जिल्हा मराठा विद्या प्रसारक समाज, अहमदनगर





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Approved by Govt. of Maharashtra, DHE & Affiliated to S. P. Pune University

INST. CODE NO. C001863

Ref. No. :

Date : / / 20

IHMCT/ Gen/18/2023-24

07 / 03/2024

प्रति,

मा. कार्यध्यक्ष

महाविद्यालयीन शिक्षक व शिक्षकेत्तर सेवक कल्याण निधी

द्वारा: न्यू आर्ट्स कॉमर्स अँड सायन्स कॉलेज अहमदनगर

विषय: सेवक कल्याण निधी चेक फेब्रुवारी २०२४ स्विकारणेबाबत.

महोदय,

या महाविद्यालयातील खालील सेवकांची मासिक वर्गणी व सेवक कर्ज हप्ता माहे फेब्रुवारी २०२४ खालील संपशिलाप्रमाणे

अ.क्र	सेवकांच नाव	मासिक वर्गणी	कर्ज हप्ता	व्याज	एकूण
१	श्री गवळी राजेंद्र जर्नादन	५००	२५००	७५०	३७५०
	श्री शेळके अविनाश रामभाउ	५००	२५००	२८९	३२८९
	श्री काळे सुरेश संपत	५००	०	०	५००
	श्री शेंडग बाळासाहेब रामजी	५००	०	०	५००
	सौ. सदरे योगिता संजय	५००	०	०	५००
	श्री सोनवणे गोकूल त्रिंबक	५००	२५००	३५६	३३५६
	श्री सुर्वे विजय अर्जून	५००	०	०	५००
		३५००	७५००	१३८७	१२३८७

तरी वरील प्रमाणे एकूण रु. १२३८७/- चेक ने. ५३३९० दिनांक ०७/०३/२०२४ नुसार पाठवित आहोत.

कळावे,



Principal

Institute of

Hotel Management & Catering Technology
Lal Taki Road, Ahmednagar-414001

Rec.
7.3.24



INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, AHMEDNAGAR

(NAAC Accredited with 'B' Grade)

Lal Taki Road, Ahmednagar - 414 001. Ph. / Fax (0241) 2326778

Approved by Govt. of Maharashtra, DHE & Affiliated to S. P. Pune University

INST. CODE NO. C001863

Ref. No. :

Date : / / 20

IHMCT/ Gen/118/2023-24

06 / 11/2023

प्रति,

मा. कार्याध्यक्ष

महाविद्यालयीन शिक्षक व शिक्षकेत्तर सेवक कल्याण निधी

द्वारा: न्यू आर्ट्स कॉमर्स अँड सायन्स कॉलेज अहमदनगर

विषय: सेवक कल्याण निधी चेक अक्टोबर २०२३ स्विकारणेबाबत.

महोदय,

या महाविद्यालयातील खालील सेवकांची मासिक वर्गणी व सेवक कर्ज हप्ता माहे अक्टोबर २०२३ खालील तपशिलाप्रमाणे

अ.नं.	सेवकांच नाव	मासिक वर्गणी	कर्ज हप्ता	व्याज	एकूण
१	श्री गवळी राजेंद्र जर्नादन	५००	२५००	८०६	३८०६
	श्री शेळके अविनाश रामभाऊ	५००	२५००	३३८	३३३८
	श्री काळे सुरेश संपत	५००	०	०	५००
	श्री शेंडग बाळासाहेब रामजी	५००	२५००	०	३०००
	सौ. सदरे योगिता संजय	५००	०	०	५००
	श्री सोनवणे गोकूल त्रिबंका	५००	२५००	४१३	३४१३
	श्री सुर्वे विजय अर्जुन	५००	०	०	५००
		३५००	१००००	१५५७	१५०५७

तरी वरील प्रमाणे एकूण रु. १५०५७/- चेक नं. ०५०८२४ दिनांक ०६/११/२०२३ नुसार पाठवित आहोत.

कळावे,



Principal
In Charge ofHotel Management and Catering Technology
LAL TAKI ROAD, AHMEDNAGAR-414001

Received

06/11/23



Ahmednagar Jilna Maratna viaya Prasarak Samaj's

INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

Lal Taki Road, Ahilyanagar (Ahmednagar) - 414 001. Ph./Fax (0241) 23226778
(NAAC Accredited with 'B' Grade)

• Affiliated to S. P. Pune University • INST. CODE NO. C001863

Ref. No. :

Date : / / 20

FINANCIAL SUPPORT PROVIDED TO FACULTY MEMBERS FINANCIAL YEAR 2023 - 2024				
Sr. No.	Name of teacher	Name of conference/ workshop attended for which financial support provided	Date of the conference/ workshop	Amount of paid (in INR)
1.	Prof. Rachana Khatavkar	Faculty Development Programme on 'Innovative Teaching and Learning Pedagogy' organized by Research Foundation of India and RFI-CARE	27/05/2023 to 31/05/2023	300/-
2.	Prof. Gokul Sonawane	Faculty Development Programme on 'Integrating Skills in Curriculum' organized by Maharashtra State Faculty Development Academy, Pune and Punyashlok Ahilyadevi Holkar Solapur University, Solapur	30/01/2024 to 03/02/2024	930/-
Total Amount				1230/-




I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001