

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's
INSTITUTE OF
HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR
Lal Taki Road, Ahmednagar – 414001. Ph. / Fax (0241) 2326778

Approved by AICTE, Govt. of Maharashtra, DTE & Affiliated to Uni. of Pune

Criterion 6 – Governance, Leadership and Management		
Key Indicator – 6.3. Faculty Empowerment Strategies		
6.3.1 The institution has effective welfare measures for teaching and non-teaching staff		
Sr. No.	List of Documents	Page No.
1.	Audited Statement highlighting institute's contribution to PF, Employees share to EPF and Staff Welfare amount	1
2.	Letter and details of payment of staff EPF for the month of Feb. 2022	3
3.	Letter and details of payment of staff welfare fund contribution for the month of Feb. 2022	4
4.	Details of financial assistance provided to teachers for attending seminars, workshops	5
5.	Leave applications of teaching and non-teaching staff with documents	6

TOTAL B/F RS. 1,10,21,219.74

TO OTHER SOURCES		
BANK INTEREST	1,10,643.00	
INTEREST ON F.D	11,27,758.00	
BONAFIDE	2,800.00	
SALE OF SCRAP	15,402.00	
LIBRARY OF BOOKS	2,409.00	
MATERIAL CHARGES	1,100.00	
CONDUCT OF EXAM	37,272.00	
MISCELLANEOUS DEPOSIT	22,950.00	
LOST OF BOOKS	230.00	
PRIZES	6,300.00	13,26,864.00
<hr/>		
TO UNIV. EXAM. FEES		75,720.00
TO FDs MATURED		89,27,229.00
TO LOANS		
AJMVP SAMAJ	6,00,000.00	
ARREARS OF FEES 19-20	60,063.75	
ARREARS OF FEES 17-18	76,575.50	
ARREARS OF FEES 20-21	23,19,563.00	
ARREARS OF FEES	33,28,157.00	63,84,359.25

TOTAL C/F RS. 2,77,35,391.99



TOTAL B/F RS. 69,42,137.60

b) EXPENSES ON RAW MATERIAL FOR PRATICAL		
GAS & FUEL	12,793.00	
GROCERIES	92,765.00	
MILK & MILK PRODUCT	19,150.00	
NON - VEGETARIAN	37,486.00	
VEGETABLES	24,710.00	1,86,904.00

BY EXPENSES FOR PHYSICAL SUPPORT		
RENT OF BUILDING	-	
CLEANING EXPENSES	1,63,840.00	
FACULTY SELECTION COMMITTEE	7,100.00	
ELECTRICITY	94,548.00	
COMPUTER MATERIAL/ REPAIRS	50,135.00	
TELEPHONE EXPENSES	6,171.00	
WATER EXPENSES	3,630.00	
INTERNET EXPENSES	28,300.00	
GARDEN MAINTANANCE	57,355.00	
MISCELLANEOUS EXPENSES	82,064.00	
SUPERVISION CHARGES	5,00,000.00	
BOOK BINDING	810.00	
MAINTENANCE OF BUILDING	5,00,000.00	
WEBSITE	15,000.00	
REPAIRS AND MAIN.	13,23,113.00	
FACULTY DEVELOPMENT	2,900.00	
ERP RENEWAL	16,566.00	
PROV. FUND ADMIN. CHARGES	21,132.00	
SECURITY EXPENSES	1,11,096.00	29,83,760.00

BY INFRASTRUCTURE AUGMENTATION		
LIBRARY SOFTWARE	19,470.00	
FURNITURE	10,42,716.00	
KITCHEN EQUIPMENTS	76,610.00	11,38,796.00

TOTAL C/F RS. 1,12,51,597.60



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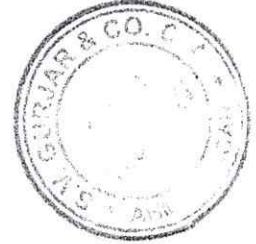
Approved by AICTE, Govt. of Maharashtra, DTE & Affiliated to S.P.Pune University

AICTE No. F 421 / MS - 16 / APR (HM) / ET / 96 INST.CODE NO. C001863

Ref. No. : HMCT/Sanstha/ 301/2021-22

04/03/2022 / 20

The Secretary
A, Nagar Jilha Maratha
Vidya Prasark Samaj's
Ahmednagar



Sub: Payment of Staff EPF Feb..2022

Sir,

Kindly find enclosed here with a Cheque No 0 37784 dt. 04 /03 /2022 for Rs. 39855/- (Rs. Thirty Nine Thousand Eight Hundred Fifty Five only) drawn on ADCC Bank Branch, H.C.S.M. Ahmednagar towards the payment of Staff EPF.

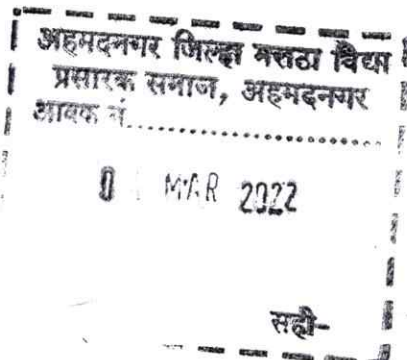
S.No	Name of the Employee	Employees Share 12%	Contribution Empl.Share 3.67%	Admins. Charges 0.85%	Employees Pension 8.33%	Deposit Link 0.50%	Reginal Insu.	Total
1	Sadre Yogita S.	8059	551	571	1250			10431
2	Shendage B.R.	6660	551	472	1250			8933
3	Idhate P. B.	2619	551	185	1250			4605
4	Shelke A.R.	2080	551	150	1250			4031
5	Kale S.S.	1972	551	147	1250			3920
6	Gawali R. J.	2118	551	140	1250			4059
7	Surve V.A.	1598	489	113	1109			3212
	Total Rs.	25106	3795	1778	8609	517	50	39855

Kindly do the needful

Thanking you.



Yours Faithfully

I/c. Principal
Institute ofHotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001

INSTITUTE OF

HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR

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Ref. No. : IHMCT/Gen/302/2021-22

Date /02/ 2022

प्रति,

मा. कार्याध्यक्ष

महाविद्यालयीन शिक्षक व शिक्षकेत्तर सेवके कल्याण निधी

द्वारा: न्यू आर्ट्स कामर्स अँड सायन्स कॉलेज, अहमदनगर

विषय : सेवक कल्याण निधी चेक फेब्रुवारी २०२२ स्विकारणेबाबत

महोदय,

या महाविद्यालयातील खालील सेवकांची मासिक वर्गणी, व सेवक कर्ज हप्ता
माहे फेब्रुवारी २०२२ खालील तपशिलाप्रमाणे

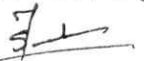
अ.नं	सेवकांचे नाव	मासिक वर्गणी व मयत निधी	कर्ज हप्ता	व्याज	एकूण
१	श्री इधाते पोपट भाउसाहेब	८००	०	०	८००
२	श्री गवळी राजेंद्र जर्नादन	८००	०	०	८००
३	श्री शेळके अविनाश रामभाउ	८००	२५००	७१३	४०१३
४	श्री काळे सुरेश संपत	८००	०	०	८००
५	श्री शेंडगे बाळासाहेब रामजी	८००	२५००	३७५	३६७५
६	सौ. सदरे योगिता संजय	८००	०	०	८००
७	श्री सोनवणे गोकुळ त्रिबंकर	८००	२५००	७८८	४०८८
८	श्री सुर्वे विजय अर्जून	८००	०	०	८००
		6400	7500	1876	15776

तरी वरील प्रमाणे एकूण रू. १५७७६ चेक नं. ० ३७७८५ दिनांक ०४/०३/२०२२

नुसारपाठवित आहोत.

कळावे

आपली विश्वासू

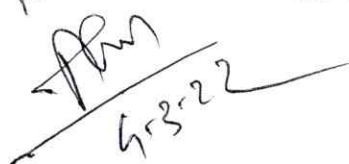


I/c. Principal
Institute of

Hotel Management & Catering Techno
Lal Taki Road, AHMEDNAGAR-414 0



Rec.


4/3/22

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's
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DETAILS OF THE FACULTY MEMBERS WHOM FINANCIAL SUPPORT PROVIDED

ACDEMIC YEAR 2021- 2022				
Sr. No.	Name of teacher	Name of conference/ workshop attended for which financial support provided	Date of the conference/ workshop	Amount of support received (in INR)
1	Prof. Sadre Yogita Sanjay	One Week Online National Faculty Development Program on Use of ICT Tools for Enhancing Quality of Higher Education in India	09/02/2022 to 15/02/2022	600/-
2	Prof. Shendage Balasaheb Ramaji	Faculty Induction Program (Online)	06/07/2021 to 26/07/2021	1000/-
3	Prof. Sonawane Gokul Tryambak	Faculty Induction Program (Online)	06/07/2021 to 26/07/2021	1000/-
4	Prof. Bajpai Anubhav Pradeep	Two Weeks International Faculty Development Programme on “ Challenges in Multidisciplinary Research”	15/06/2021 to 29/06/2021	300/-
Total				2900/-


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Institute of
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APPLICATION FOR LEAVE

To,
Principal
AJMVPS Institute of
Hotel Management & Catering Technology,
Ahmednagar

Mr./Ms./Mrs. Yogita Sadru

Designation : I/c Principal

Date : 09/08/2021

Sub : Application for Casual / Duty / leave

Respected Sir,

I would like to avail / I have avail Casual / Duty / leave/s as detailed below,

1. Casual/Duty/leave form..... 10/08/21 to 10/08/21
2. Total No. of Casual/Duty/..... leave..... 01 days
3. Reason for Casual/Duty/leave..... On a panel of Local Selection Committee at Nashik
4. Adjustment of Lectures/Practicals :

Date	Time	Class	Theory/Practical	Name of Faculty	Sign.
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		

I kindly request you to sanction the leave as mentioned above.
Thanking you.

- Encl : 1. Duty Allotment Letter
2. Attendance Letter
3. Medical Certificate

[Signature]
Yours Faithfully

(Sign.)

FOR OFFICE RECORD

The application of Mr./Ms./Mrs. Yogita Sadru has been relived on
date the Casual/Duty/Leave of 01 days between..... to
..... has been sanctioned / not sanctioned

OFFICE REMARKS :

1. No. of Casual Leaves allowed
2. No. of Casual Leaves availed till date.....
3. No. of Casual Leaves sanctioned in this letter.....
4. No. of Casual Leaves remaining after this sanction.....



[Signature]
Signature of Principal

**INSTITUTE OF
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APPLICATION FOR LEAVE

To,
Principal
AJMVPS Institute of
Hotel Management & Catering Technology,
Ahmednagar

Mr./Ms./Mrs. Gokul Sonawane

Designation : Asst. Prof.

Date : 18/11/2021

Sub : Application for Casual / Duty / Medical leave

pected Sir,

I would like to avail / I have avail Casual / Duty / Medical leave/s as detailed below,

1. Casual/Duty/leave form..... 15/11/2021 to 18/11/2021
2. Total No. of Casual/Duty/..... leave. 3 (three) days
3. Reason for Casual/Duty/leave..... Acute Gastroenteritis
4. Adjustment of Lectures/Practicals :

Date	Time	Class	Theory/Practical	Name of Faculty	Sign.
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		

I kindly request you to sanction the leave as mentioned above.

Thanking you.

- Encl : 1. Duty Allotment Letter
2. Attendance Letter
3. Medical Certificate

Amnah
Yours Faithfully

(Sign.)

FOR OFFICE RECORD

The application of Mr./Ms./Mrs. Gokul Sonawane has been relived on date 15/11/2021 the Casual/Duty/Leave of 3 days between 15/11/21 to 17/11/21 has been sanctioned / not sanctioned

OFFICE REMARKS :

1. No. of Casual Leaves allowed
2. No. of Casual Leaves availed till date.....
3. No. of Casual Leaves sanctioned in this letter.....
4. No. of Casual Leaves remaining after this sanction.....



[Signature]
Signature of Principal

MEDICAL CERTIFICATE

Date : 17 NOV 2021

This is to certify that

Mr/Mrs/Master/Miss

Gokul Trimbale Sarawane

Age

Years

Diagnosis

Acute Gastritis

Is Under

* My treatment as an out-patient / in-patient at this clinic / hospital

* Was treated as on OPD Patient from 15/11/21 to 17/11/21

* Was admitted as an in-door patient on _____ and discharged on _____

* He/ she had been advised rest for _____ days

From

* He/ She is fit to resume normal duties

from 18/11/21

Dr. Sign & Stamp

Reg. No. : _____



Dr. Nandkumar U. Aher

(D.H.M.S.C.C.H)

Reg No. - 24847

Ganesh Chowk, Bolhegaon Road,
M.I.D.C. Ahmednagar - 414111



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APPLICATION FOR LEAVE

To,
Principal
AJMVPS Institute of
Hotel Management & Catering Technology,
Ahmednagar

Mr./Ms./Mrs. Sagar Prakash Malwade

Designation : Assistant professor

Date : 18/06/2021

Sub : Application for Casual / Duty / Casual leave

Respected Sir,

I would like to avail / I have avail Casual / Duty / 18/06/2021 leave/s as detailed below,

1. Casual/Duty/leave form.....to.....
2. Total No. of Casual/Duty/ 18/06/2021 leave..... one days
3. Reason for Casual/Duty/leave..... Personal Reason
4. Adjustment of Lectures/Practicals :

Date	Time	Class	Theory/Practical	Name of Faculty	Sign.
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		

I kindly request you to sanction the leave as mentioned above.

Thanking you.

- Encl : 1. Duty Allotment Letter
2. Attendance Letter
3. Medical Certificate


Yours Faithfully

(Sign.)

FOR OFFICE RECORD

The application of Mr./Ms./Mrs. Malwade S.P. has been relived on datethe Casual/Duty/Leave of 01 days between 18-6-21 tohas been sanctioned / not sanctioned

OFFICE REMARKS :

1. No. of Casual Leaves allowed 12
2. No. of Casual Leaves availed till date 12
3. No. of Casual Leaves sanctioned in this letter 01
4. No. of Casual Leaves remaining after this sanction 11




Signature of Principal

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APPLICATION FOR LEAVE

To,
Principal
AJMVPS Institute of
Hotel Management & Catering Technology,
Ahmednagar

Mr./Ms./Mrs. B. R. Shendage

Designation : Asst. Professor

Date : 29/07/2021

Sub : Application for Casual / Duty / leave

Respected Sir,

I would like to avail / have-avail Casual / Duty / leave/s as detailed below,

1. Casual/Duty/leave form on 29/07/21 to
2. Total No. of Casual/Duty/..... leave..... days
3. Reason for Casual/Duty/leave personal work
4. Adjustment of Lectures/Practicals :

Date	Time	Class	Theory/Practical	Name of Faculty	Sign.
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		
			Theory/Practical		

I kindly request you to sanction the leave as mentioned above.

Thanking you.

- Encl : 1. Duty Allotment Letter
2. Attendance Letter
3. Medical Certificate

Yours Faithfully


(Sign.)

FOR OFFICE RECORD

The application of Mr./Ms./Mrs. B. R. Shendage has been relived on date 29/07/21 the Casual/Duty/Leave of One days between..... to on 29/07/21 has been sanctioned / not sanctioned

OFFICE REMARKS :

1. No. of Casual Leaves allowed 15
2. No. of Casual Leaves availed till date 15
3. No. of Casual Leaves sanctioned in this letter 01
4. No. of Casual Leaves remaining after this sanction 14




Signature of Principal