

# INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR.

Lal Taki Road, Ahmednagar - 414 001. Ph. / Fax (0241) 2326778

Approved by AICTE, Govt. of Maharashtra, DTE & Affiliated to S.P. Pune University

◀ AICTE No. F 421 / MS - 16 / APR (HM) / ET / 96 ◀ INST.CODE NO. C001863

Ref. No.:

Date : 23/08 /20 17

## GRIEVANCE REDRESSAL COMMITTEE POLICY DOCUMENT

### Introduction:

The institute has constituted Students Redressal committee as per the rules and regulations of UGC and SPPU to promote and maintain a promising, healthy and impartial educational environment. The Grievance Redressal Committee is created to look into matters of all the types of complaints, harassment, or problems faced by the students in college campus. It is ensured that any such issues are duly attended and resolved. This ensures stress free atmosphere in the College and promote cordial relationship among various entities in the college.

### Objectives:

1. To develop responsible approach among all the stakeholders in order to maintain the healthy educational atmosphere in the institute.
2. To provide a strong grievance Redressal mechanism and create awareness of availability of this facility to report grievances.
3. To ensure prompt solution to the students' grievances with an unbiased and fair approach

### Functions:

1. The Grievance Redressal Committee comprising of Principal and Faculty members shall frame an appropriate mechanism to address student's grievances.
2. Ensure that safe educational environment is available in the institute.



Ahmednagar Jilha Maratha Vidya Prasarak Samaj's  
**INSTITUTE OF**  
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3. Attend Students' Grievances concerned with academic, administrative problems or about harassment are attended promptly.
4. The Committee shall meets once in a year to consider new circulars, gazettes and notification received from various authorities


**Grievance Redressal Procedure:**

1. Grievance Redressal facility is made available on institute website.
2. Students can post their grievance online or in writing or drop it in complaint box available outside the administrative office.
3. Grievances related to academic, administrative and regarding harassment / ragging are attended.
4. Names of the students posting grievances are not disclosed.
5. Committee ensures that grievances are attended at the earliest and issues are resolved.

**Grievance Redressal Committee:**

No	Name	Designation	Email id and Mobile No.
1	Prof. Mrs. Y. S. Sadre	Chairman	yogita_sadre@rediffmail.com 9822522733
2	Prof. B. R. Shendage	Member	balasahebshendage@gmail.com 8149490282
3	Prof. G. T. Sonawane	Member	gtsonawane@gmail.com 9922947640
4	Mr. R. J. Gawali	Member	ihmctajmvps@gmail.com 9921357363



  
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