

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's
**INSTITUTE OF
HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR.**

Lal Taki Road, Ahmednagar - 414 001. Ph. / Fax (0241) 2326778

Approved by AICTE, Govt. of Maharashtra, DTE & Affiliated to S.P. Pune University

◀ AICTE No. F 421 / MS - 16 / APR (HM) / ET / 96 ▶ INST.CODE NO. C001863

Ref. No.:

Date: 21 / 08 / 2019

NOTICE

A meeting of **Internal Quality Assurance Cell (IQAC)** will be held on **Tuesday, 27th August 2019** in the Training Restaurant of the institute at **11:30 am**. Presence of all members of IQAC is solicited.

The agenda of the meeting is as follows:

- Item no. 1.** To confirm the minutes of last meeting
- Item no. 2.** To discuss preparation for NAAC under the mentorship of New Arts
Commerce and Science College, Ahmednagar
- Item no. 3.** To review the need of infrastructural development



Prof. Y. S. Sadre
Chairperson
Internal Quality Assurance Cell

Copy to:

- 1. All members of IQAC

I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR



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MINUTES OF THE MEETING

A meeting of **Internal Quality Assurance Cell (IQAC)** was held on **Tuesday, 27th August 2019** in the Training Restaurant of the institute at **11:30 am**. Following members were present for meeting.

| No. | Category | Name of the Member | Signature |
|-----|---------------------------|---|-----------|
| 1. | Special Invitee | Hon. Mr. N. B. Zaware Patil President A.J.M.V.P.Samaj, Ahmednagar | |
| 2. | Management Representative | Hon. Mr. R. H. Dare Vice President A.J.M.V.P. Samaj, Ahmednagar | |
| 3. | Employer | Hon. Mr. G. D. Khandeshe Secretary A.J.M.V.P. Samaj, Ahmednagar | |
| 4. | Chairperson | Prin. Prof. Mrs. Y. S. Sadre I/C Principal | |
| 5. | Nominee Local Society | Mr. S. B. Doke | |
| | Nominee Alumni | Mr. A. S. Dalvi | |
| | Nominee Student | Mr. C. C. Sonar | |
| 6. | Nominee Industrialist | Mr. M. M. Mulay | |
| | Nominee Stakeholders | Mrs. M. V. Chaudhary | |
| 7. | Teacher | Prof. Mr. B. R. Shendage | |
| | Teacher | Prof. Mr. N. S. Sancheti | |
| | Teacher | Prof. Mr. V. U. Maniyar | |
| | Teacher | Prof. Ms. R. R. Khatavkar | |
| | (Teacher) | Prof. Mr. A. P. Bajpai | |
| 8. | Administrative Officer | Mr. P. B. Idhate | |
| 9. | IQAC Coordinator | Prof. G. T. Sonawane | |



I/c. Principal
Institute of
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41 Taki Road, AHMEDNAGAR-414 001

The minutes of the meeting are recorded as below:

Item no. 1. To confirm the minutes of last meeting

Recorded: The committee confirmed the minutes of meeting held on 11th March 2019.

Item no. 2. To discuss preparation for NAAC under the mentorship of New Arts Commerce and Science College, Ahmednagar

Recorded: Hon. Khandeshe Saheb informed the IQAC Chairperson that New Arts, Commerce and Science College, Ahmednagar has been identified as mentor institute under the Paramarsh Scheme of UGC. He directed that the institute should send a proposal to mentor college to allow this institute to prepare for NAAC under their mentorship. All the members expressed their willingness for the same.

Item no. 3. To review the need of infrastructural development

Recorded: The IQAC coordinator submitted the need of infrastructural development in the following areas.

- Upgradation of Seminar hall
- Addition of IQAC room and Training and Placement office
- Development of Canteen Facility
- Changing of Washroom Tiles
- Fixing Aluminum Windows for all the area on first and second floor
- Preparing a furniture unit for storage in the restaurant

The committee members discussed all the mentioned requirements at length and directed the Principal to complete the entire task by following the appropriate process under the guidance of Hon. Secretary

Item no. 4. Items for discussion with permission of the Chairman

Recorded: Prof. B. R. Shendage suggested installing Dish Connection for better quality & better channel availability with additional features. The committee approved and suggested for TATA SKY connection.

No additional item was brought to the notice of the committee.

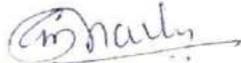



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#1 Taldi Road, AHMEDNAGAR-414 004

The IQAC Coordinator, Prof. Gokul Sonawane proposed the vote of thanks to the committee members for their valuable suggestions and attendance.

Date: 27th August 2019

Place: Ahmednagar



Mr. G. T. Sonawane
IQAC Coordinator



Prof. Y. S. Sadre
IQAC Chairperson

Copy to:

1. All members of IQAC

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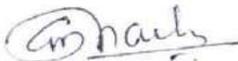
Ref. No.:

Date: / /20

ACTION TAKEN REPORT

(IQAC Meeting - Friday, 27th August 2019)

| Sl. No | Particulars | Action taken |
|--------|---|--|
| 1 | Preparation of NAAC | Signed MOU with New Arts, Commerce and Science, Ahmednagar under Paramarsh Scheme. |
| 2 | Upgradation of Seminar Hall | Development of False Ceiling and coloring in the seminar hall. |
| 3 | IQAC Room and Training and Placement Office | Constructed |
| 4 | Canteen | Constructed and developed a canteen facility. |
| 5 | Washrooms | Changed the Flooring and sanitary fixtures of washrooms. |
| 6 | Windows | Fixed Aluminum windows for all the areas on first and second floor. |
| 7 | Restaurant | Furniture unit made for storage of equipments in the restaurant. |
| 8 | DISH Connection | Installed TATA SKY connection. |


Mr. G. T. Sonawane
IQAC Coordinator




Prof. Y. S. Sadre
IQAC Chairperson

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