

**Ahmednagar Jilha Maratha Vidya Prasarak Samaj's**  
**INSTITUTE OF**  
**HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR**  
**Lal Taki Road, Ahmednagar – 414001. Ph. / Fax (0241) 2326778**  
**Approved by AICTE, Govt. of Maharashtra, DTE & Affiliated to Uni. of Pune**

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Criterion 6 – Governance, Leadership and Management (100)		
Key Indicator – 6.5 Internal Quality Assurance System (30)		
6.5.2. The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various		
Sr. No.	List of Documents	Page No.
1	IQAC Meeting no. 2 details	1
2	Geotagged photo of upgraded Seminar Hall	6
3	Bills of Dish TV and Wi-Fi installation	7
4	Dead stock register entry for Dish TV	9
5	Screen shots of Teaching material of teachers	10

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◀ AICTE No. F 421 / MS - 16 / APR (HM) / ET / 96 ▶ INST.CODE NO. C001863

Ref. No.:

Date: 21 / 08 / 2019

### NOTICE

A meeting of **Internal Quality Assurance Cell (IQAC)** will be held on **Tuesday, 27<sup>th</sup> August 2019** in the Training Restaurant of the institute at **11:30 am**. Presence of all members of IQAC is solicited.

**The agenda of the meeting is as follows:**

- Item no. 1.** To confirm the minutes of last meeting
- Item no. 2.** To discuss preparation for NAAC under the mentorship of New Arts Commerce and Science College, Ahmednagar
- Item no. 3.** To review the need of infrastructural development



Prof. Y. S. Sadre  
Chairperson  
Internal Quality Assurance Cell

Copy to:

- 1. All members of IQAC

I/c. Principal  
Institute of

Hotel Management & Catering Technology  
Lal Taki Road, Ahmednagar



I/c. Principal  
Institute of  
Hotel Management & Catering Technology  
Lal Taki Road, AHMEDNAGAR-414 001



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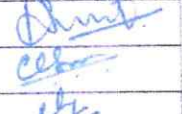
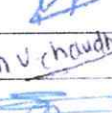
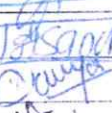

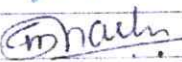

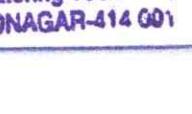


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Ref. No.:

Date: 27/08/2019

### MINUTES OF THE MEETING

A meeting of **Internal Quality Assurance Cell (IQAC)** was held on **Tuesday, 27<sup>th</sup> August 2019** in the Training Restaurant of the institute at **11:30 am**. Following members were present for meeting.

No.	Category	Name of the Member	Signature
1.	Special Invitee	Hon. Mr. N. B. Zaware Patil President A.J.M.V.P.Samaj, Ahmednagar	
2.	Management Representative	Hon. Mr. R. H. Dare Vice President A.J.M.V.P. Samaj, Ahmednagar	
3.	Employer	Hon. Mr. G. D. Khandeshe Secretary A.J.M.V.P. Samaj, Ahmednagar	
4.	Chairperson	Prin. Prof. Mrs. Y. S. Sadre I/C Principal	
5.	Nominee Local Society	Mr. S. B. Doke	
	Nominee Alumni	Mr. A. S. Dalvi	
	Nominee Student	Mr. C. C. Sonar	
6.	Nominee Industrialist	Mr. M. M. Mulay	
	Nominee Stakeholders	Mrs. M. V. Chaudhary	
7.	Teacher	Prof. Mr. B. R. Shendage	
	Teacher	Prof. Mr. N. S. Sancheti	
	Teacher	Prof. Mr. V. U. Maniyar	
	Teacher	Prof. Ms. R. R. Khatavkar	
	(Teacher)	Prof. Mr. A. P. Bajpai	
8.	Administrative Officer	Mr. P. B. Idhate	
9.	IQAC Coordinator	Prof. G. T. Sonawane	



  
**I/c. Principal**  
**Institute of**  
**Hotel Management & Catering Technology,**  
**41 Taki Road, AHMEDNAGAR-414 001**

**The minutes of the meeting are recorded as below:**

**Item no. 1.** To confirm the minutes of last meeting

**Recorded:** The committee confirmed the minutes of meeting held on 11<sup>th</sup> March 2019.

**Item no. 2.** To discuss preparation for NAAC under the mentorship of New Arts Commerce and Science College, Ahmednagar

**Recorded:** Hon. Khandeshe Saheb informed the IQAC Chairperson that New Arts, Commerce and Science College, Ahmednagar has been identified as mentor institute under the Paramarsh Scheme of UGC. He directed that the institute should send a proposal to mentor college to allow this institute to prepare for NAAC under their mentorship. All the members expressed their willingness for the same.

**Item no. 3.** To review the need of infrastructural development

**Recorded:** The IQAC coordinator submitted the need of infrastructural development in the following areas.

- Upgradation of Seminar hall
- Addition of IQAC room and Training and Placement office
- Development of Canteen Facility
- Changing of Washroom Tiles
- Fixing Aluminum Windows for all the area on first and second floor
- Preparing a furniture unit for storage in the restaurant

The committee members discussed all the mentioned requirements at length and directed the Principal to complete the entire task by following the appropriate process under the guidance of Hon. Secretary

**Item no. 4.** Items for discussion with permission of the Chairman

**Recorded:** Prof. B. R. Shendage suggested installing Dish Connection for better quality & better channel availability with additional features. The committee approved and suggested for TATA SKY connection.  
No additional item was brought to the notice of the committee.

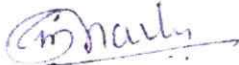


  
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**Institute of**  
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**Taki Road, AHMEDNAGAR-431 005**

The IQAC Coordinator, Prof. Gokul Sonawane proposed the vote of thanks to the committee members for their valuable suggestions and attendance.

Date: 27<sup>th</sup> August 2019

Place: Ahmednagar



Mr. G. T. Sonawane

IQAC Coordinator



Prof. Y. S. Sadre

IQAC Chairperson

Copy to:

1. All members of IQAC

I/c. Principal  
Institute of  
Hotel Management & Catering Technology  
Lal Taki Road, AHMEDNAGAR-414 001



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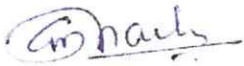
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Date :     /     / 20


**ACTION TAKEN REPORT**

(IQAC Meeting - Friday, 27<sup>th</sup> August 2019)

Sl. No.	Particulars	Action taken
1	Preparation of NAAC	Signed MOU with New Arts, Commerce and Science, Ahmednagar under Paramarsh Scheme.
2	Upgradation of Seminar Hall	Development of False Ceiling and coloring in the seminar hall.
3	IQAC Room and Training and Placement Office	Constructed
4	Canteen	Constructed and developed a canteen facility.
5	Washrooms	Changed the Flooring and sanitary fixtures of washrooms.
6	Windows	Fixed Aluminum windows for all the areas on first and second floor.
7	Restaurant	Furniture unit made for storage of equipments in the restaurant.
8	DISH Connection	Installed TATA SKY connection.

  
Mr. G. T. Sonawane  
IQAC Coordinator



  
Prof. Y. S. Sadre  
IQAC Chairperson

I/c. Principal  
Institute of  
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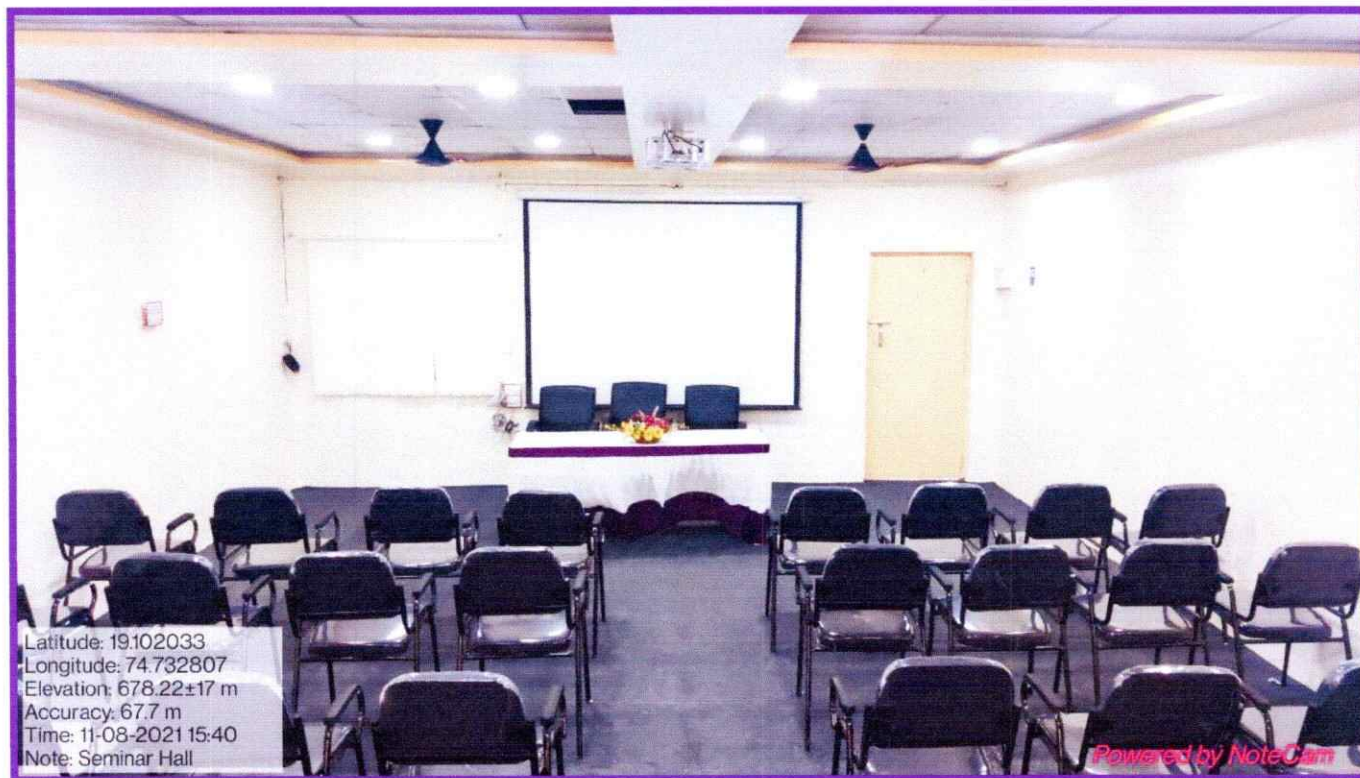


  
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**Geotagged image of upgraded Seminar hall**



  
**I/c. Principal**  
**Institute of**  
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**Lal Taki Road, AHMEDNAGAR-414 001**



V. 299

**Kuber Imports**

**PROFORMA BILL**


(Kuber Market) Telikhunt, M. G. Road,  
Ahmednagar - 414 001. Tel.: 0241 - 234 53 92

M/s. Principal

No. : 276

Customer Mob.: AJMPS / HMCT

Date : 13 / 12 / 2019

Sr.No.	Particulars	Qty.	Rate	Amount
1	TATA SKY HD.	01		2400/-
				5
	Cash			2400/-
				
CGST				
SGST %				
TOTAL				

**BANK DETAILS**

ACCOUNT NAME : Kuber Imports  
ACCOUNT NO : 34938430866  
BANK NAME : State Bank of India  
BANK BRANCH : Ahmednagar  
IFSC CODE : SBIN0014794

• This is not Invoice Copy It is Proforma Bill • Invoice Copy will be issued at the Payment or While Delivery of Goods  
• We are not responsible for any Service Issues of the product once sold, the respective company of product is responsible for the further Services / Issues of the products.

Receiver's Signature



Authorised Signature





Internet & mail.

258

BILL FOR LAN WORK					
		<b>MANREL 19</b> M.D.I.C AHMEDNAGAR W.30 MAHARASHTRA 414111			
Bill to	Place of Supply	Bill No		Dated	
Principal	Same as	119		01-Jan-20	
Institute of Hotel Mangement and Catering Technology ahmednagar	Same as				
Description of Goods	HSN CODE	QTY	Units	RATE	Amount
Access point tp link	0	1	pcs	4300	4300
Digisol cat6 4 pair	0	95m	meter	25	2375
laying charges open using u-clip	0	95m	meter	10	950
service and work charges	0	1	pcs	500	500
8 port switch	0	1	pcs	1000	1000
Rj-45 connector and crimping	0	8	pcs	25	200
Pvc patti charges	0	60m	meter	10	600
spike guard	0	1	pcs	300	300
<b>Total</b>					<b>10225</b>
<b>Value</b>					<b>10225</b>
<b>Total</b>					<b>10225.00</b>
Amount Chargeable (in words)				For MANREL 19 Authorised Signatory	
Ten thousand two Hundred twenty five only				 <b>MANREL 19</b>	



W-30, MIDC, AHMEDNAGAR  
PIN-414111

I/c. Principal  
Institute of  
Hotel Management & Catering Technology

31



Form of Register of Dead Stock or Movable Property

Sr No. अ. नं	Description of Article वस्तुचे वर्णन	Authority for purchase & date of purchase खरेदी करण्य़ाचे अधिकारपद व खरेदीची तारीख	Number or Quantity संख्या किंवा परिमाण	Value किंमत		Initials of head of office कार्यालयाच्या मूख अधिकार्याच्या खतीची अद्याक्षरे
				Rs रुपये	Ps. पैसे	
	Computer Printer Epson L 4160 Designjet printer colour.	Shri Shivaji mad. sah. ko Shanday Ltd Bill NO. 437 dt. 30.6.19	01	19175		
	Furniture & equipment					
1	Stabilizer	Rom Agency A. Nagar bill NO 941 9.07.2019	02	1550		
2	Mattaness 3x6	Rampurawala Rexine, A. Nagar 19.11.19	02	7200		
3	Sagwan Chair	Shreeamper The furnitur	02	12000		
4	Luggage Rack	mall, A.81 midc, Shirampur date. 5.10.2019	01	5850		
5	TATA Sky HD Dish	Kuber Imports m-c. road A. Nagar 276 dt 13.12.19	01	2400		



डेड स्टॉक किंवा जंगम मालाच्या रजिस्टरचा नमुना

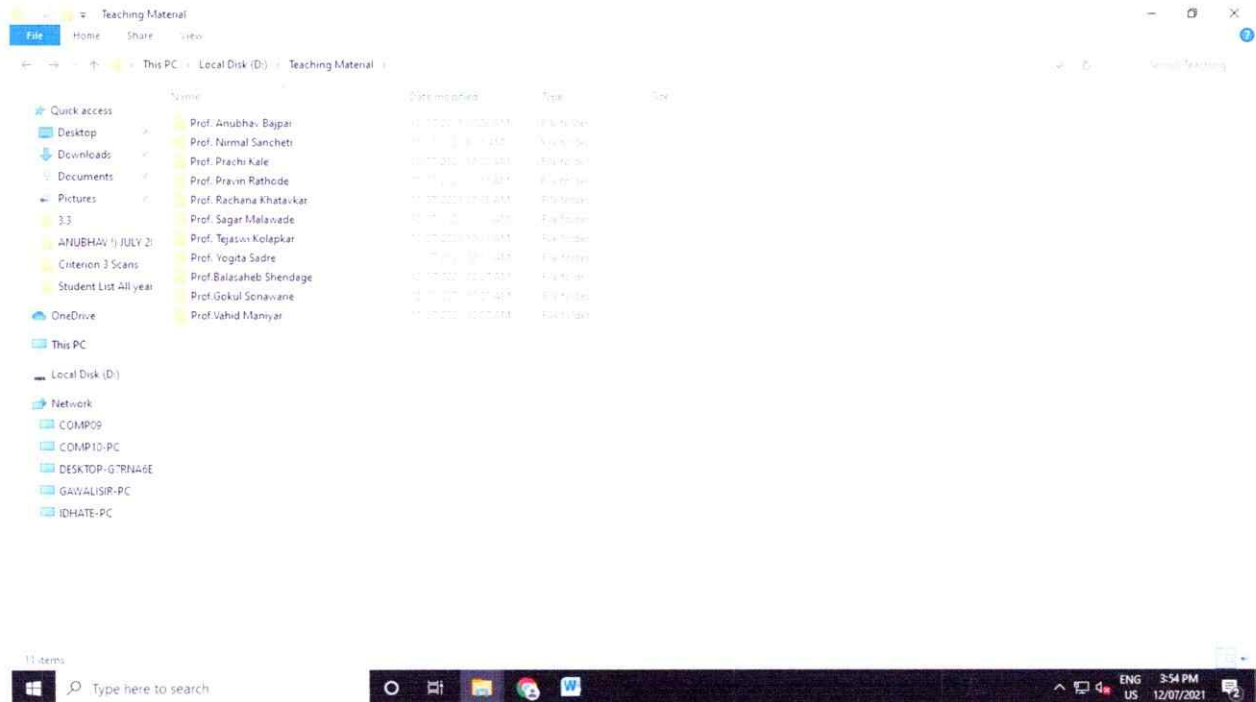
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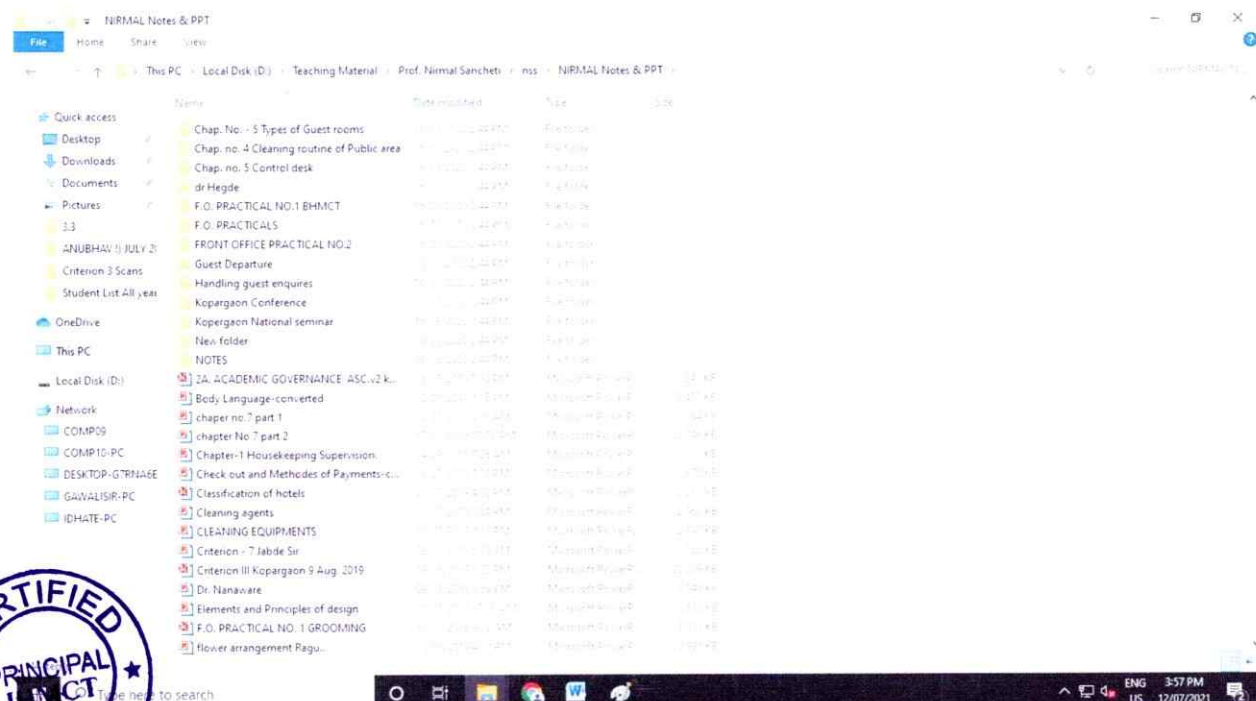


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**Screen Shots of Teaching Material of all the Teachers**



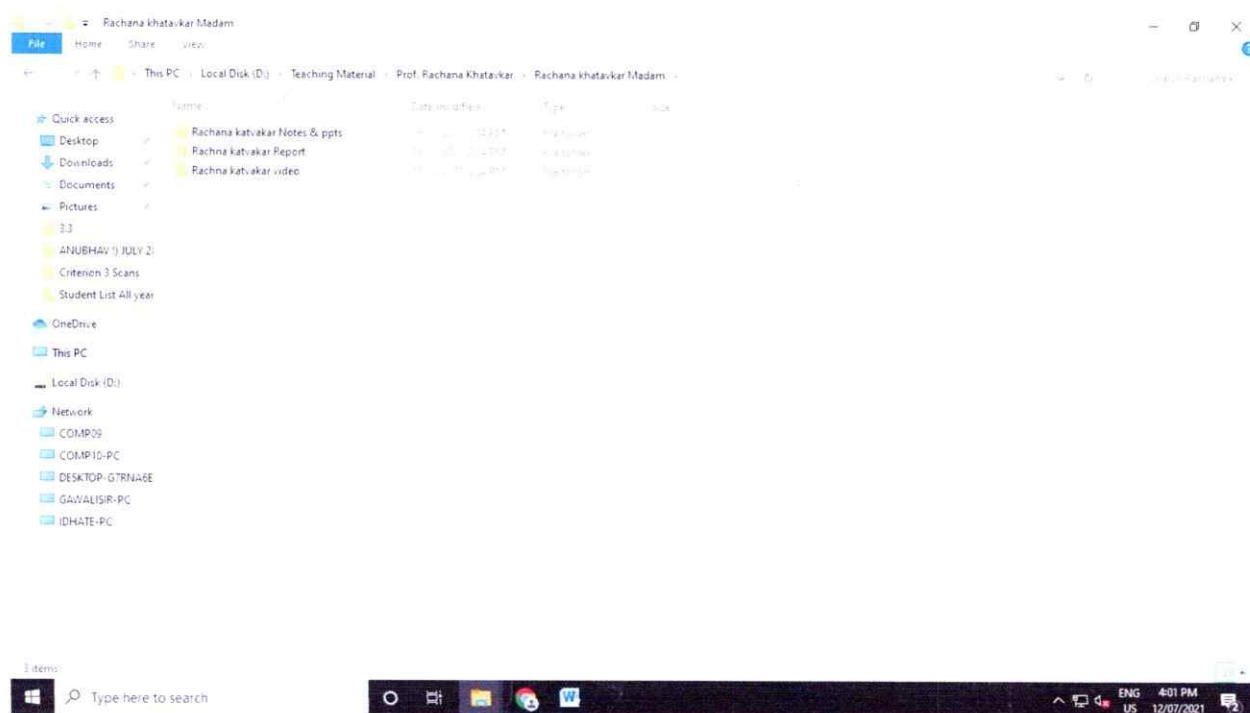
**Screen shot of Teaching Material of Prof. Nirmal Sancheti**





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**Screen shot of Teaching Material of Prof. Rachana Khataavkar**



  
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