

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's
INSTITUTE OF
HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR
Lal Taki Road, Ahmednagar – 414001. Ph. / Fax (0241) 2326778

Approved by AICTE, Govt. of Maharashtra, DTE & Affiliated to Uni. of Pune

Criterion 6 – Governance, Leadership and Management (100)		
Key Indicator – 6.5 Internal Quality Assurance System (30)		
6.5.1. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes		
Sr. No.	List of Documents	Page No.
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**INSTITUTE OF
HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR.**

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◀ AICTE No. F 421 / MS - 16 / APR (HM) / ET / 96 ▶ INST.CODE NO. C001863

Ref. No.:


Date: 07/03/2019

NOTICE

A meeting of **Internal Quality Assurance Cell (IQAC)** will be held on **Monday, 11th March 2019** in the Training Restaurant of the institute at **11:30 am**. Presence of all members of IQAC is solicited.

The agenda of the meeting is as follows:

- Item no. 1.** To consider the accreditation of the institute
- Item no. 2.** To consider the revised institutional accreditation framework manual notified by NAAC
- Item no. 3.** To consider improvement and addition of facilities
- Item no. 4.** To consider automation of the library


Prof. Y. S. Sadre
Chairperson

Internal Quality Assurance Cell

I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001

Copy to:

- 1. All members of IQAC




I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001

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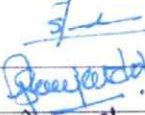
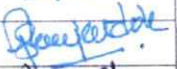


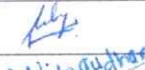
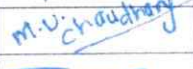

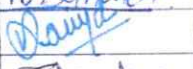
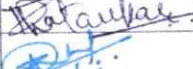
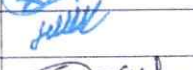



◀ AICTE No. F 421 / MS - 16 / APR (HM) / ET / 96 ▶ INST.CODE NO. C001863

Ref. No.:

Date: 11 / 03 / 2019

MINUTES OF THE MEETING

A meeting of **Internal Quality Assurance Cell (IQAC)** was held on **Monday, 11th March 2019** in the Training Restaurant of the institute at **11:30 am**. Following members were present for meeting.

No.	Category	Name of the Member	Signature
1.	Special Invitee	Hon. Mr. N. B. Zaware Patil President A.J.M.V.P.Samaj, Ahmednagar	
2.	Management Representative	Hon. Mr. R. H. Dare Vice President A.J.M.V.P. Samaj, Ahmednagar	
3.	Employer	Hon. Mr. G. D. Khandeshe Secretary A.J.M.V.P. Samaj, Ahmednagar	
4.	Chairperson	Prin. Prof. Mrs. Y. S. Sadre I/C Principal	
5.	Nominee Local Society	Mr. S. B. Doke	
	Nominee Alumni	Mr. A. S. Dalvi	
	Nominee Student	Mr. C. C. Sonar	
6.	Nominee Industrialist	Mr. M. M. Mulay	
	Nominee Stakeholders	Mrs. M. V. Chaudhary	
7.	Teacher	Prof. Mr. B. R. Shendage	
	Teacher	Prof. Mr. N. S. Sancheti	
	Teacher	Prof. Mr. V. U. Maniyar	
	Teacher	Prof. Ms. R. R. Khataavkar	
	(Teacher)	Prof. Mr. A. P. Bajpai	
8.	Administrative Officer	Mr. P. B. Idhate	
9.	IQAC Coordinator	Prof. G. T. Sonawane	




I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001

The minutes of the meeting are recorded as below:

Principal Prof. Y. S. Sadre welcomed all the members of Internal Quality Assurance Cell (IQAC) and stated the purpose of the meeting.

Item no. 1. To consider the accreditation of the institute

Recorded: The necessity of accreditation by NAAC was discussed at length and in detail. Hon. Zaware Patil Saheb directed IQAC Chairperson and Coordinator to take necessary steps for accreditation at the earliest to enhance the quality and standard of education as well as to adhere to its requirement as required by different authorities.

Item no. 2. To consider the revised institutional accreditation framework manual notified by NAAC

Recorded: National Assessment and Accreditation Council, Bangalore in July 2017 issued a revised accreditation framework for the preparation of Self Study Report by affiliated colleges to obtain accreditation. A copy of the revised manual was presented to the members of the committee for understanding the accreditation process. The committee members suggested that Prof. Y. S. Sadre, IQAC Chairperson and Mr. Gokul Sonawane, IQAC Coordinator should thoroughly study the document and start preparing accordingly.

Item no. 3. To consider improvement and addition of facilities

Recorded: The committee took a review of the existing facilities. It was suggested that existing facilities in the institute should be upgraded as well as necessary new facilities should be added. The IQAC co-coordinator stated the need of addition of furniture in the Housekeeping Guest Room to create the ambience of model hotel Guest Room. The committee discussed the requirement of furniture for the guest room and directed to visit few furniture shops, check with the availability of designs as per requirement, compare the quality and rates and under the guidance of Hon. Secretary procure the necessary things.




I/c. Principal
Institute of
Hotel Management & Catering Technology
21 Taki Road, AHMEDNAGAR-414 001

Item no. 4. To consider automation of the library

Recorded: IQAC Coordinator expressed the need of addition of software for library. The committee members agreed to it and Hon. Dare Saheb suggested considering "SOUL" – software by Infflibnet for library.

Item no. 5. Items for discussion with permission of the chairman

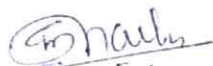
Recorded: Committee members have pointed out that students of the institute are being placed for industrial trainings at various hotels. It was suggested to diversify industrial training opportunities across India for the benefit of students.

No additional item was brought to the notice of the committee.

The IQAC Coordinator, Prof. Gokul Sonawane proposed the vote of thanks to the committee members for their valuable suggestions and attendance.

Date: 11th March 2019

Place: Ahmednagar



Mr. G. T. Sonawane
IQAC Coordinator



Prof. Y. S. Sadre
IQAC Chairperson

I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR

Copy to:

1. All members of IQAC



I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 002

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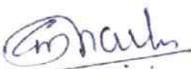
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Date : / /20


ACTION TAKEN REPORT

(1st IQAC Meeting - 11th March 2019)

Sl. No	Particulars	Action taken
1	To consider the revised institutional accreditation framework manual notified by NAAC	Criteria allotment to faculty members. Copies of Revised accreditation framework manual are distributed to all the criteria in charge.
2	To consider addition of furniture in the Housekeeping Guest Room	1. Survey was conducted 2. Finalization of designs 3. Orders are given
3.	To consider automation of Library	SOUL 2.0 software was purchased for the library automation
4.	Industrial Training	Students were placed across India for training.


Mr. G. T. Sonawane
IQAC Coordinator




Prof. Y. S. Sadre
IQAC Chairperson

I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001




I/c. Principal
Institute of
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Lal Taki Road, AHMEDNAGAR-414 001

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HOTEL MANAGEMENT AND CATERING TECHNOLOGY AHMEDNAGAR
Lal Taki Road, Ahmednagar – 414001.

REPORT ON INDUSTRIAL TRAINING

YEAR – 2019 / 2020		CLASS:- 3rd Year B.H.M.C.T.	SEMESTER:- 5th
TRAINING DURATION:- 1st June to 20th October 2019			
Sr. No.	Name of Student	Name of the Organization	
1	Bodhare Shubham	Hotel Les Pins 1 Chemin des echos 76280 Saint-Jouin- Bruneval-France	
2	Kale Chaitanya	Inn at Perry Cabin Resort and Golf Club, Maryland, USA	
3	Chumbalkar Abhishek	Radisson Blu Hotel, Indore 12 Scheme No. 94C, Ring road, Indore, Madhya Pradesh 452010, India	
4	Pimpale Akshay		
5	Sapkal Ashish		
6	Shaikh Mohammad Raza		
7	Shinde Chaitanya		
8	Shinde Omkar		
9	Sonar Chaitanya		
10	Wandhekar Shobhraj		
11	Dandwate Nilesh	ITC Grand Goa Resort and Spa, Arrosim Beach, Cansaulim, South Goa- 403712.	
12	Jadhav Viraj		
13	Raut Omkar		
14	Sarode Pavan		
15	Borawake Yogesh	Lemon Tree Premier, City Center, Pune City Tower, 15 & 15A, 40, Connaught Road, Pune, Maharashtra 411001.	
16	Jawane Nutan		
17	Nikam Vaibhavraj	ITC Grand Chola	



18	Popalbhat Sachin	No 63, Anna Salai, Little Mount, Guindy, Chennai, Tamil Nadu- 600032
19	Sawant Prakash	
20	Sarode Shrinivas	Cidade de Goa - IHCL SeleQtions Vainguinim Beach, Goa- 403004.
21	Sudake Vishal	
22	Shewale Rushikesh	
23	Umbarkar Rohit	
24	Wagh Rushikesh	
25	Kodolikor Sandesh	Citrus Hotel Kolhapur, Maharashtra 204 E ward, near S.T Stand, New Shahupuri, Kolhapur, Maharashtra 416001



Prof. Gokul Sonawane
Training & Placement Coordinator



Prof. Mrs. Y. S. Sadre
I/c Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001




I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001

18th October 2019

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. Nutan Sahebrao Jawane Completed Industrial Training in our organization Lemon Tree Premier, City Centre (Unit of Fleur Hotels Pvt. Ltd.) Pune since 03rd June 2019 till 18th October 2019

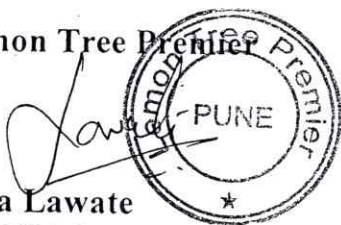
Done her training across following Department:

Housekeeping
F&B Service

During her tenure with the company She was found to be sincere and hardworking.

We wish her success for her future endeavors

For, Lemon Tree Premier



Priyanka Lawate
Deputy HR Manager



Lemon Tree Premier, City Center, Pune

15 & 15A, City Center, 40 Connaught Road, Pune 411001 | T +91 20 6768 4343 | E hi.ppn1@lemontreehotels.com
(A unit of Fleur Hotels Private Limited | CIN: U55101DL2003PTC207912)

Regd. Office: Asset No. 6, Aerocity Hospitality District, New Delhi 110037
T +91 11 4605 0101 | Fax 011 4605 0110

Central Reservations: +91 9911 701 701 | lemontreehotels.com

Page No. 008

19th October, 2019

TO WHOMSOEVER IT MAY CONCERN

This is to certify that

Mr. Nikam Vaibhavraj Laxman

student of AJMVPS IHMCT, AHMEDNAGAR

has undergone Training at ITC Grand Chola, Chennai from

03rd June, 2019 to 20th October, 2019.

Attendance:

Total Days: 139/140

F&B Service: 35/35

Front Office: 34/35

House Keeping: 40/40

F&B Production: 30/30


Somak, Dutta

Learning & Development Manager



NO. 63, MOUNT ROAD, GUINDY, CHENNAI 600 032, TAMIL NADU, INDIA
T 91 44 2220 0000 - F 91 44 2220 0200
REGISTERED OFFICE: ITC LIMITED, VIRGINIA HOUSE, 37 J.L. NEHRU ROAD, KOLKATA 700 071, WEST BENGAL, INDIA
CORPORATE IDENTITY NUMBER: L16005WB1910PLC001985 VISIT US AT WWW.ITCPORTAL.COM

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LUXURYCOLLECTION.COM/ITCGRANDCHOLA

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UNDER LICENSE FROM MARRIOTT INTERNATIONAL, INC. OR ONE OF ITS AFFILIATES.



FEEL THE DIFFERENCE

18TH OCTOBER 2019

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. SHOBHRAJ MURLIDHAR WANDHEKAR** from **A.J.M.V.P.S. INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, AHMEDNAGAR** has undergone Industrial Training of 139 days in F&B SERVICE, F&B PRODUCTION, HOUSEKEEPING & FRONT OFFICE Department of our Hotel between 01/06/2019 and 18/10/2019.

We wish him all the best for his future endeavors.

For Radisson Blu Hotel Indore

(A Unit of Bestech Hospitalities Pvt. Ltd.)


Manmeet Singh

Human Resources Manager



Radisson Blu Hotel Indore
12 Scheme No. 94C, Ring Road, Indore, 452010, India
T: +91 731 4738888 F: +91 731 4738800
info@rdindore.com
radissonblu.com/hotel-indore

Printed on eco-labelled paper



25/10/2019

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Vishal Kailas Sudake** from **A.J.M.V.P.S., Institute of Hotel Management & Catering Technology, Maharashtra** has undergone **Industrial Training** in the **Food & Beverage, Food Production, Housekeeping** departments of our organization from **07/06/2019** till **24/10/2019** with **100%** attendance.

During his training period, he was very keen on learning.

We wish him a successful career.

For **Cidade de Goa -- IHCL SeleQtions**
Unit of Fomento Resorts & Hotels Ltd.,


K. Sainath Shetty
Manager- Human Resources & Security



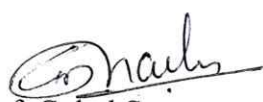
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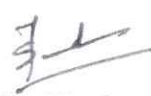
REPORT ON INDUSTRIAL TRAINING

YEAR – 2019 / 2020		CLASS:-2ndYear B.Sc.H.S.	SEMESTER:-2nd
TRAINING DURATION:- 15th Nov. 2019 to 5th March 2020			
Sr. No.	Name of Student	Name of the Organization	
1	Ahire Shubham	Hotel Sun N Sand, Shirdi	
2	Ambekar Shubham	Cidade De Goa, Goa	
3	Chokhar Gaurav		
4	Dhoble Mohan		
5	Gade Mayuresh		
6	Khodade Vaibhav		
7	Sarode Satyajeet		
8	Shaikh Arbaj		
9	Wagh Prasanna		
10	Wakale Jayesh		
11	Bhand Aniket	Four Points by Sheraton, Pune	
12	Gadekar Sagar		
13	Karale Anirudha		
14	Pathak Abhijit		
15	Salunke Rushikesh		
16	Borde Pradnya	Marriot Hotel, Surat	
17	Mahankal Harshvardhan		
18	Netake Balaji		
19	Sonawane Shital	Hyatt Regency, Pune	
20	Gade Rohit		
21	Jorvekar Mayur	Radisson Blu, Indore	
22	Gaikwad Meghnath		
23	Gaikwad Pravin		
24	Galbale Shailesh	Lemon Tree Premier, Pune	
25	Gund Tushar		
26	Hajare Saurabh		
27	Khan Rehan		
28	Mahajan Tejas		
29	Thokal Sagar		



30	Kardile Sagar	The O Hotel, Pune
31	Mhaske Swaraj	
32	Narale Rushabh	
33	Rohakale Vishal	
34	Sayyed Saad	
35	Shinde Aniket	
36	Zaware Nandkumar	Sayaji, Kolhapur
37	Kedar Bhupendra	
38	Maghade Jayesh	The Fern Gir Forest Resort, Gujrat
39	Mahapure Kanifnath	
40	Mate Vaibhav	Radisson Blu, Kharadi
41	Pathare Pritam	
42	Sonkamble Vaibhav	


 Prof. Gokul Sonawane
 Training & Placement Coordinator


 Prof. Mrs. Yogita Sadre
 I/c. Principal
 Institute of
 Hotel Management & Catering Technology
 Lal Taki Road, AHMEDNAGAR-414 001




 I/c. Principal
 Institute of
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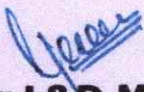
11th March 2020

TO WHOMSOEVER IT MAY CONCERN

This is to Certify that **Ms.Sonawane Shital Dadasaheb**,
Institute of Hotel Management and Catering Teachnology,
Ahmednagar has sucessfully completed her Industrial Exposure
Training in Front Office, F&B Service,Culinary and
Housekeeping departments from 18th Novomber 2019 to 08th
March 2020 in our organisation.

During this period she has displayed high degree of interest to
learn and she was found sincere & dedicated towards the
responsibilities throughout.

We wish her all the best in her future endeavor.


**Cluster L&D Manager
Jachindra Jena**



SURATMARRIOTTHOTEL
Ambika Niketan, Surat Dumas Road,
Surat-395007
T: +91 261 7117000 F: +91 261 2227294
www.marriott.com/stvmc





07/03/2020

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Anirudha Nitin Karale**, from **Ahmednagar Jilha Maratha Vidhya Prasarak Samaj's Institute of Hotel Management and Catering Technology, Ahmednagar** has undergone **Industrial Training in Food & Beverage, Food Production, Housekeeping and Front Office** departments of our organization from **15/11/2019** till **05/03/2020** with **98%** attendance.

During his training period, he was very keen on learning.

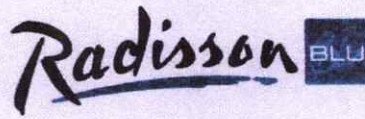
We wish him a successful career.

For **Cidade de Goa – IHCL SeleQtions**
Unit of **Fomento Resorts & Hotels Ltd.,**


Ramu Vemulapally

Area Human Resource Director – Goa
& Director Of Human Resources





FEEL THE DIFFERENCE

09th March 2020

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. MEGHNATH ARJUN GAIKWAD** from **AJMVPS, IHMCT, AHMEDNAGAR** has undergone Industrial Training of 16 Weeks in **FRONT OFFICE, F&B SERVICE & F&B PRODUCTION** department of our Hotel between 18th November 2019 to 09th March 2020.

We wish him the best for his future endeavors.

For Radisson Blu Hotel Indore

(A Unit of Bestech Hospitalities Pvt. Ltd.)

Manmeet Singh

Human Resources Manager



Radisson Blu Hotel Indore

12 Scheme No. 94C, Ring Road, Indore, 452010, India

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PHOTOS OF GUEST ROOM AFTER REDECORATION




I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, Ahmednagar - 414001
Page No. 0019

ShreeImpex™**The Furniture Mall™**

A-81, MIDC, Shrirampur 413 709. Dist-Ahmednagar (MS)

Phone : 02422 - 265015 / 8055 64 65 66

Email : shreeshrirampur@gmail.com www.shreeimpexshrirampur.com

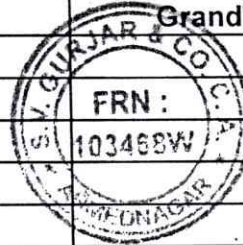
To, Quotation Date: 05/10/2019

Institute of Hotel Management Ahmednagar.

AHMEDNAGAR


9922119311

Sr. No.	Particulars	HSN	Quantity	Rate	Amount
1	Sagwan Chair	9403	2	7,500.00	15,000.00
				Total	15,000.00
				Discount 20%	3,000.00
				Total	12,000.00
2	Luggage Rack	9403	1	5850.00	5850.00
				GrandTotal	17850.00
	Salesman - Auti				
	Driver name - Anna Ajage				




Authorized Sign




I/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001

V-MO-84.

Date:- 19/08/2019

38.00

11/08 Cash

Principal
Institute of

Hotel Management & Catering Technology
LAL TAKI ROAD, AHMEDNAGAR-431001

55 2-10-2020 21:10:20 26 26 26

Handwritten signature: *Handwritten signature*



I/c. Principal
Institute of

Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001

Form of Register of Dead Stock or Movable Property

डेड स्टॉक किंवा जंगम मालाच्या रजिस्टरचा नमुना

81

Sr. No.	Description of Article	Authority for purchase & date of purchase	Number or Quantity	Value		Initials of head of office	Final Disposal		Amount realised at treasury	Amount written off	Balance in Stock		Remarks
				Rs.	Ps.		No. or quantity and nature of disposal	Authority or Voucher			Number	Value	
				रुपये	पैसे	अधिकार्याच्या हस्ताक्षरे	मागणी व प्रकारची व्यवस्था सावली ती	प्रमाणक वहीवर	घुसट झालेली रक्कम व ती तुमारीत ज्या कैद्याची मागणी	वहीत घाली	संख्या	किंमत	Initials of the Head of the office
	Computer printer		01	19175									
	Epson L 4160 Designjet printer colour.	Shri Shivaji mad. Sak. Ltd											
		Shandhar Ltd											
		Bill No. 437											
		dt. 30.6.19											
	Furniture & equipment		02										
1	Stabilizer.	Rom Agency											
		A. Nagar											
		bill No 941											
		9.07.2019		1550									
2	Mattaness 3x6	Rampurawala	02	7200									
		REXIN, A. Nagar											
		19.11.19											
3	Sagwan chair	Shree Mamer	02	12000									
		The furnisher											
4	Luggage Rack	mall, A-81	01	5850									
		m. D. C. Shrivampur											
		date. 5.10.2019											
5	TATA SIX HD Dish	Kuber Imports	01	2400									
		m. G. Road											
		M. Nagar											
		276 dt 13.12.19											

V. 37

Housekeeping.

[Signature]

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Lal Taki Road, AHMEDNAGAR-414 001

Seminar Hall



Form of Register of Dead Stock or Movable Property

डेड स्टॉक किंवा जंगम मालाच्या रजिस्टरचा नमुना

28

Sr. No. क्र. नं.	Description of Article संपत्तीचे वर्णन	Authority for purchase & date of purchase खरेदी करणारे अधिकारी व खरेदीची तारीख	Number or Quantity संख्या किंवा परिमाण	Value मूल्य		Initials of head of office कार्यालयच्या मध्य अधिकार्याच्या सहीची उपाकरे	Final Disposal अंतीम व्यवस्था	Amount realised & date of credit at treasury संपादन झालेली रक्कम व ती ठेकीत ज्या तऱ्याची नोंद केल्याची तारीख	Amount written off दाखलेली रक्कम Rs. रुपये	Balance in Stock साठ्यात राहिलेले मूल्य Value Rs. रुपये	Remarks टीपा
				Rs. रुपये	Ps. पैसे						
1	Wardrobe 6x3	Shree Impex	1	13000			Housekeeping.				Principal Institute of Hotel Management & Catering Technology Lal Taki Road, AHMEDNAGAR-414 001
	Wardrobe 6x3	A.B.I. MIDC.	1	4550							
2	Coffee Table 6x24	Shree Impex	1	4650							
3	Bar chair	A.N.Agarwal	2	6800							
4	Tea/coffee stand 2 type		5	17500							
5	Divan 6x8	dt 19.08.2019	2	12000							
6	Dressing Table		1	6500							
	Side Table		1	3600							
				64050							
		Less Discount		12810							
				51240							
	Furniture & equipment										
	Placard cabin.	Ganesh Ply		5768							
	Plywood 18 mm 6x4 A.N.Agarwal.			2313							
	18 mm 7x4 6x12 18 mm 285			22814							
	12 mm 7x4 31.7.19 285			30895							
	Furniture 0001 8x12L										
				Total							
①	पायथर प्रदेक्रीमा प्रकल्प										
	रॅक	Math Fabricators	8	17200							
	फोबल फ्रेम	Ganesh Ply	1	750							
	फोबल फ्रेम रॅक	A.N.Agarwal	1	580							
	कुमल	Math 10.5	4	600							
	कुमल रॅक	10.16.2019	1	860							
				250							
				20190							

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